

**ALL INDIA INSTITUTE OF SPEECH AND HEARING; MYSORE – 570 006**

SH/ACA/2016-17

15.03.2017

**OFFICE MEMORANDUM**

Sub: Charges for academic certificates/transcripts etc., - reg

Following are the fee charges and processing time for academic certificates/transcripts.

Sl No	Nomenclature	Fee details	Processing Time
1	B. Sc Marks card attestation / transcripts	Rs. 100/- per marks card	2 working weeks after submission of all originals/notarized copies of the documents, payment of fees and request.
2	M. Sc Marks card attestation / transcripts	Rs. 100/- per marks card	
3	Degree Certificate attestation	Rs.100/- each	
4	Clinical Practicum Certificate	Rs.300/- each	
5	Syllabus attestation	Rs.1000/copy	2 working weeks after payment of fees and request
6	Foreign Academic Records	US\$ 500 or Rs.25,000/-	4-5 working weeks after submission of all originals/notarized copies of the documents, payment of fees and request.
7	Green Card / Visa Screen attestation	US\$ 1000 or Rs. 50,000/-	
8	RCI Authentication Certificate	Rs. 100 + search fee	1 working week after submission of the request and payment of fees.
11	Bonafide certificate	Rs.50/- per certificate	
12	Study certificate	Rs.50/- per certificate	
13	Conduct certificate	Rs.50/- per certificate + search fee	
14	Transfer certificate	Rs.50/- per certificate+ search fee	
15	B.Sc (Sp. & Hg.) entrance examination question papers	Rs.50/- per question paper / subject	-
16	M.Sc (AUD./ SLP) entrance examination question papers	Rs.100/- per question paper / subject	-
17	Search Fee / Late Fee	Rs.50/- per year	-
18	Postal Fee (outside India)	Rs. 750	-
	(Inside India)	Rs. 100	-

  
 Director